APPROVED
Board of Directors
Wynola Water District and
Saturday July 12, 2025, 9:00 a.m.
22135 CA – 79 Santa Ysabel CA 92070

1. **Call to Order: 9:00 a.m.**
2. **Roll Call of Board of Directors:**
    - **Jim Madaffer, President-present**
    - **Sandie McCann, Vice President-present**
    - **Brenden Kelso, Treasurer-absent**
    - **Ron Placa-absent (a formal action to talk to Ron regarding stepping down from his WWD Board role due to health issues. Jim Madaffer will talk to him)**
    - **Steve Kincaid, present**
3. **Additions to the Agenda-none**
4. **Approval of meeting minutes of June 14, 2025.**
    i. **Motion from Kincaid and second from McCann to approve minutes. Approved 3 Ayes, 0 Noes, 2 Absent**
5. **Public Comment – Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. People addressing the Board are requested to state their name and address for the record. None**
6. **Treasurer's Report: Karen Harris**
    i. **Total balances for all WWD banking, savings, and CD accounts: $428,000**
    ii. **SDG&E had not paid for all the damages incurred during undergrounding. It was voted to start charging them interest. Motion by Madaffer, seconded by Kincaid. Approved 3 Ayes, 0 Noyes, 2 Absent**
    iii. **There have been more water pipe breaks from SDG&E in the neighborhood. Karen Harris will amend bill and charge for the line breaks that have occurred.**
7. **Office Manager's Report: Karen Kincaid**
    i. **House on Meadowridge Rd. closed. New owners moving in on July 24th.**

ii. **Boulais house on Lakedale off market.**
iii. **Long time resident, Barbara Mitchell, passed. There will be a memorial on August 17th at the Julian Methodist Church.**
iv. **Lakedale foreclosure house, 1308 Lakedale, is getting ready for sale. New owners flipping it.**

8. **Old Business:**

a. **Report by Board President Jim Madaffer and WWD Water Operator, Tim Guishard (this will include the actions taken to date since the last board meeting on June 14, 2025).**
   i. **The WWD is sending a Notice of Exemption to CEQA for the Well 11 generator project. Because we are not moving any soil, we are exempt because we are not affecting the environment. A motion was made by Madaffer and seconded by Kincaid to send the notice. It was approved 3 Ayes, 0 Noyes, and 2 Absent.**

   ii. **Jim recently met with property owner, Roger Lopez, and reviewed the easement area the water district will require on his property, including the new 350,000-gallon tank. He was generally in agreement and looks forward to seeing design plans, including a landscaping plan. The district will pay him a nominal sum for the easement, and Jim also promised decent landscaping around the perimeter to provide a better look around the project as well as improved curb appeal.**
   iii. **Jim proposed that Dudek, along with Guida, be hired to engineer, do the landscape design, and be the project manager for the new water system. They expect the project to take approximately nine months to build. The project will be funded using state grant funds ($695,000) and property tax revenue, if needed. It was seconded by McCann. Approved 3 Ayes, 0 Noyes, 2 Absent.**
   iv. **Approval of funding WWD's share of San Digo River Conservancy Grant to the San Diego Fire Foundation for Phase Two of Shaded Fuel Break Project in the amount of $24,066.**
   v. **A motion by Madaffer and seconded by McCann to pay $24,066 to the San Diego Fire Foundation. 3 Ayes, 0 Noyes, 2 Absent.**

b. **Report by WWD Water Operator: Tim Guishard**

   i. **The generator at well 9 was tested with a VFD connected to the well pump.**
      - **The pump did start and run.**

- **We are waiting on EPX to confirm with Generac if the VFD will damage the generator and to decide on what they are going to do to get this well online during an emergency power outage.**

ii. **The fiasco around the well 11, with the fence now back to pre-existing conditions.**

iii. **The pipeline break from well 11 has been repaired, disinfected, bacteriologically tested and the well is back online.**

iv. **We have prepped to install the VFD at well 11.**
   - **The VFD is on site**

v. **We have prepped to install the new VFD system for the booster pumps.**
   - **During that work, we significantly cleaned up the pump room and rid the room of some mouse hiding places!**

vi. **We have prepped to install a manual transfer switch at well 7.**

vii. **Henkels and McCoy broke another pipe at the lower end of Riverview. This has been repaired, flushed and bacteriologically tested.**

viii. **Water use is up at WWD. As such the water quality will be going down.**
   - **Wells 3 and 7 are still producing a significant part of the water for WWD and holding steady, running 11 hours per day each for much of the past couple of weeks. They still have the better water quality.**
   - **Over the holiday weekend, I had to increase the run time for well 9, from 30 minutes to 1 hour per day. I am still determining if I need to do the same for well 11 and if this is enough for both wells. Note: Recently both wells 9 and 11 have been pumping for more than 30 minutes per day, the SCADA was overriding my settings, because the tanks were too low.**

ix. **I have been in communication with a firm to come out to identify any possible lead service lines. This will hopefully be paid for with a grant that Buddy applied for.**

x. **We should get the new booster pump VFD's online, the week on July 14.**

xi. **I am meeting with an engineer to discuss the new water treatment plant design, the week of July 14.**

xii. **I would like to get the VFD installed at well 11 this month, unless BOD directs me to install it at well 9.**

xiii. **We might get the generator transfer switch installed at well 7, as well as some other electrical upgrades there.**

xiv. **The BOD needs to discuss the following unfunded Federal and State mandates, that affect most water agencies in the State:**

xv. **PFAS sampling, as the next sample for WWD was due in June 2025 and again in September 2025. At some time, a compliance order will be sent by DDW on this if the sampling is not completed. Jim decided not to do the sampling which costs $13,000 each sample. There is no budget for it. The state might send us a compliance order.**

xvi. **The CCCPH, specifically writing and submitting a Cross Connection Control plan and a CCC Policy, as well as the costs to hire a CCC specialist. I have sent you a proposal to hire me as the CCC Specialist,**

and to submit both a CCC plan and proposed CCC policy to DDW. These tasks were due July 1, 2025.

xvii. The BOD also needs to task someone to return the water meters that Buddy purchased, back to USA bluebook and then get meters that function with FLUME ordered. I know that several homes have fire sprinklers, and that the 3/4" meters he ordered are too small. Some 1" meters need to be ordered to service those homes with fire sprinklers. I do not know how many that might be. Just a guess, one for every home constructed since 2020 (about 24 homes?). Karen and Marty Harris will work on sending the incorrect meters back.

xviii. I have attached a contract to provide CCC services per the State of CA, CCCPH, as described in the attached contract. I have also attached the boiler plate plan that must be filled out per the CCCPH and submitted to DDW. After your team has completed as much of this form as possible and signed the contract, send both back to me for finalization.

xix. WWD will need to consider approving the OPTION ITMS listed in this contract, unless the WWD chooses to do some of this themselves. I had sent you a draft of a CCC Policy a couple weeks ago. Since then, I have increased the size of that document by several pages, to hopefully have a document that will be approved by DDW. I am not letting the revised version out without a contact in place to pay for that work.

xx. Keep in mind the Plan and Policy are due to DDW on July 1, 2025. Today, my e-mail is blowing up from larger water agencies around the State, asking others in a group chat for information about details in these documents.

xxi. Jim made a motion to approve the CCC Service contract proposed by Tim, not to exceed $5,000. Approved 3 Ayes, 0 Noyes and 2 Absent.

9. New Business: none
10. Motion to Adjourn: 10:07

Next Meeting: August 9, 2025 (2nd Saturday of every month) @ Santa Ysabel Nature Center)